# **PROSPER**

DISABILITY APPLICATIONS

# Overview of Prosper Disability

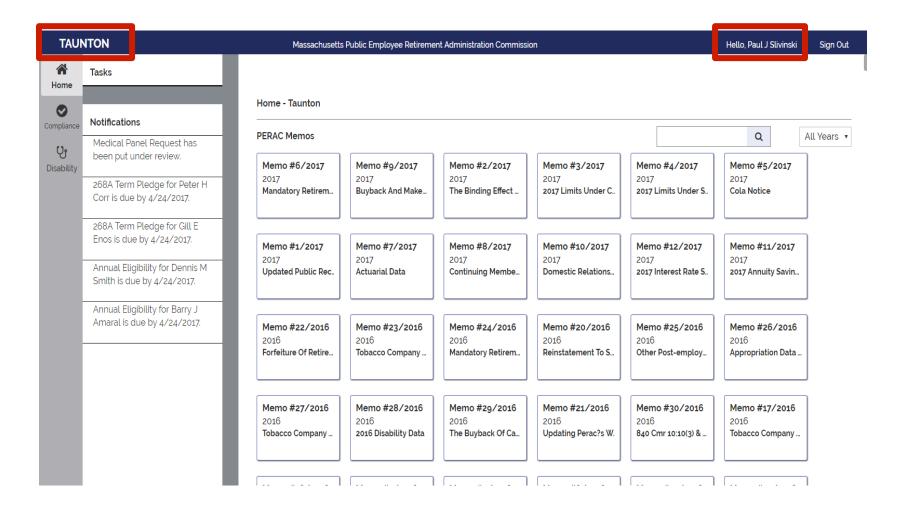
- HOW IT WORKS
- PROCESS REQUEST FOR PANEL
- NAVIGATE PROSPER
- DISABILITY TRANSMITTAL TO LEGAL

- Log in: <u>perazztestadm@gmail.com</u>
- Password: Password1

# **Training Materials**

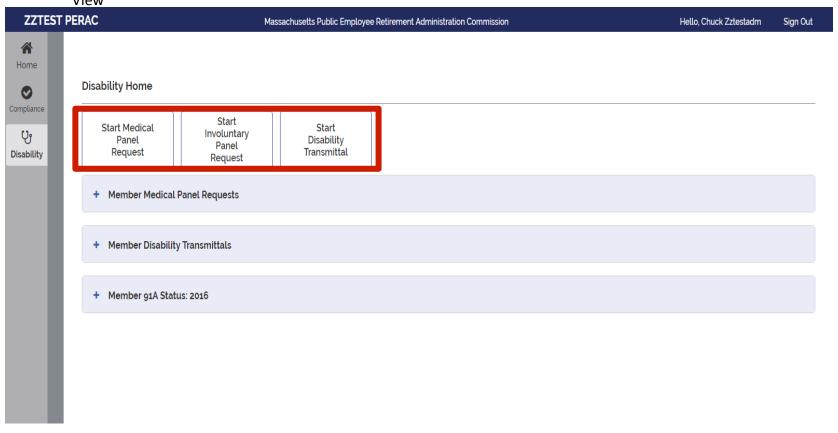
- How to use PROSPER
- Medical Records
  - Organizing , transmitting and naming

# **Board Home Page**

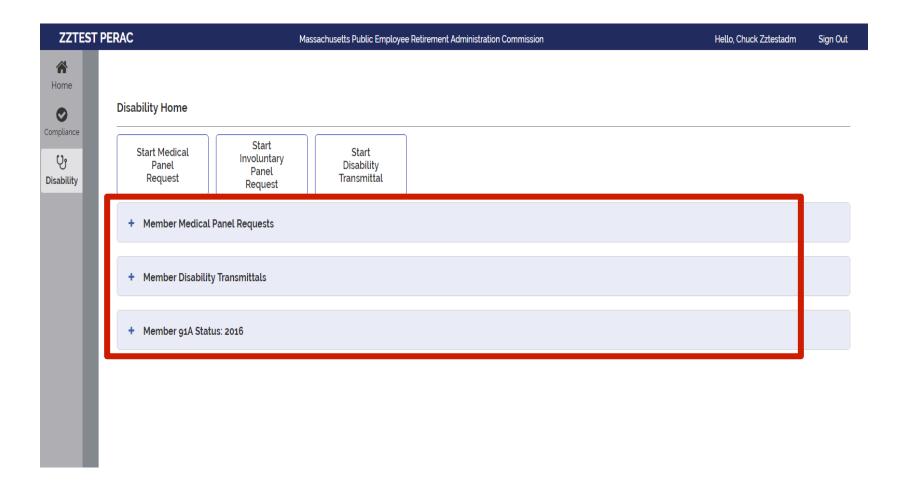


# **Disability Home**

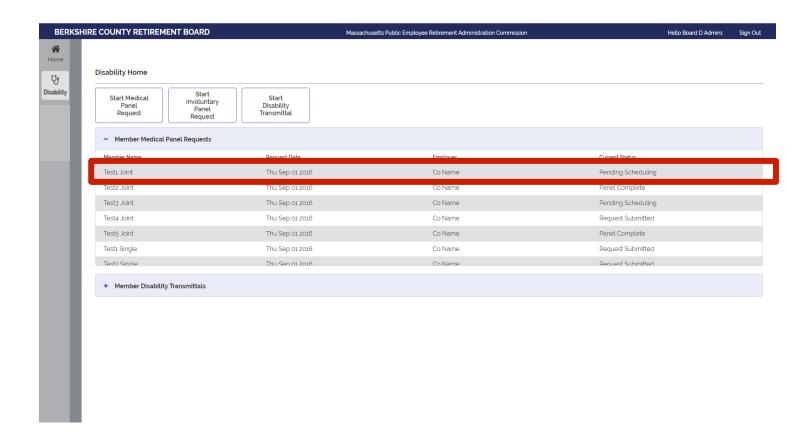
#### Administrator View



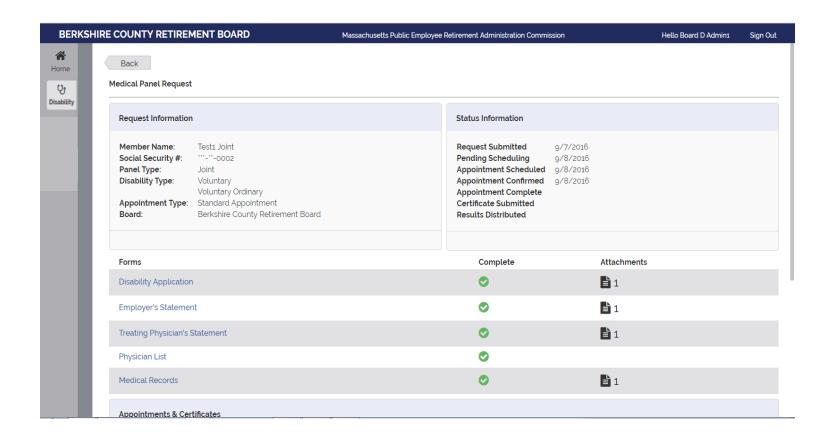
# **Disability Home**



# **Disability Home**



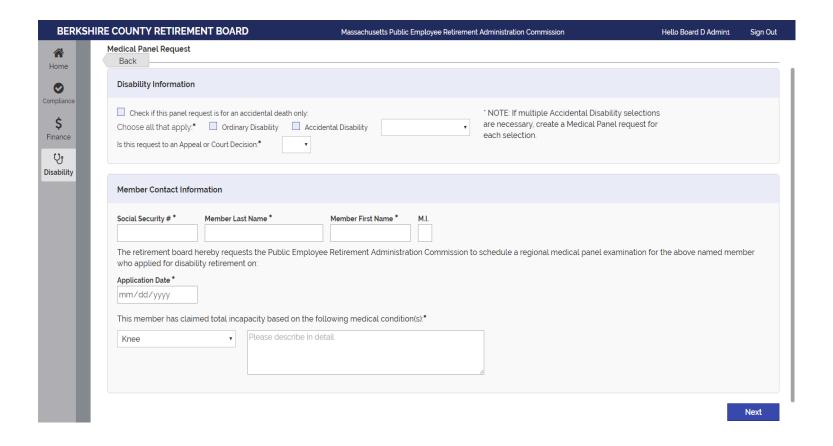
# Medical Panel Page

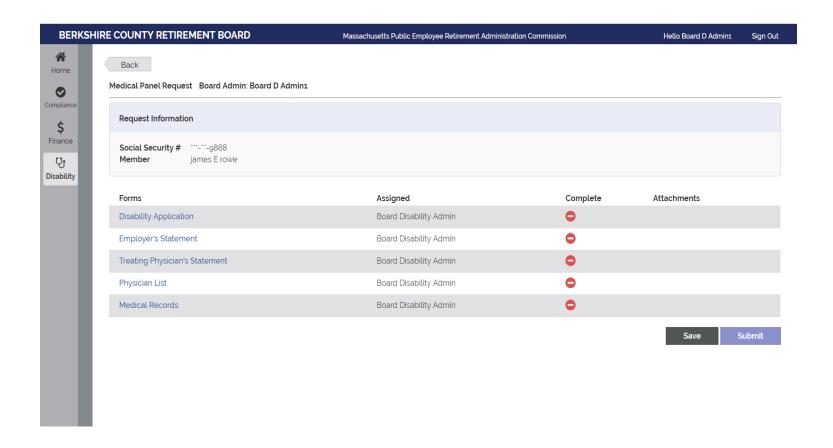


# **PROSPER Processing**

- What has not changed
  - Role of Board and PERAC
  - Information provided to the physicians
- What has changed
  - Documents will be uploaded by the Retirement
     Board and submitted at the time of Request
  - PERAC will make records available to MD's at date of schedule
  - No mailing 3 copies of records

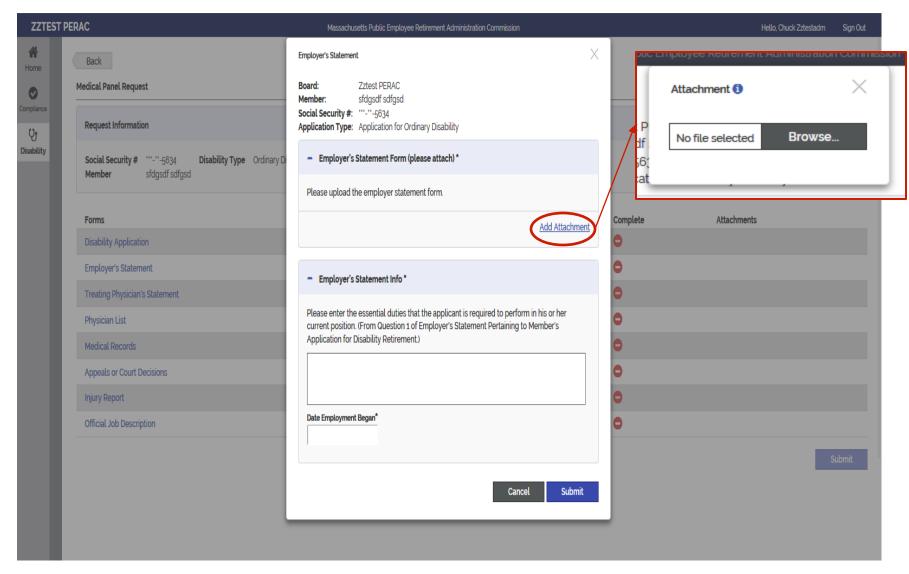


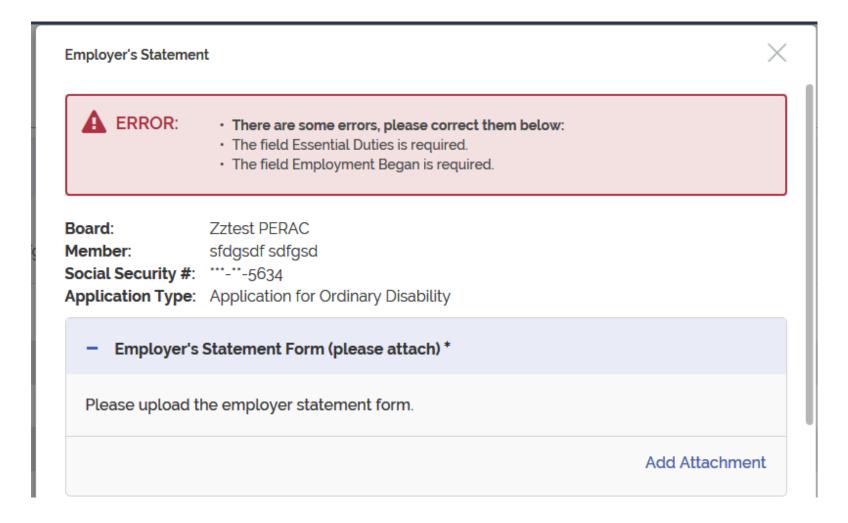




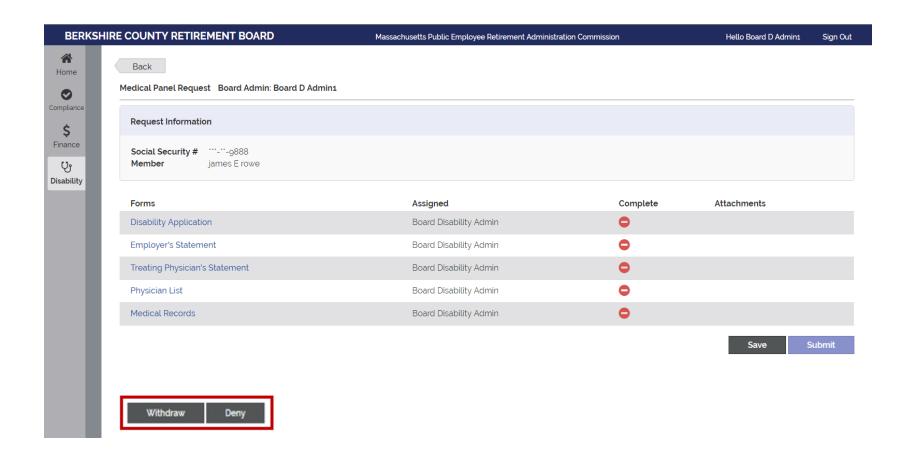
#### **Medical Records**

- By Facility/physician Date Range
- 200 pages or less
- Pdf format
- Name of file
- Facility(physician) 2015-2017 part 1
- Facility(physician) 2015-2017 part 2
- Example
  - Mass General Hosp 2012-2017 part 1
  - Mass General Hosp 2012-2017 part 2
  - Dr. Doctor 2003-2017
  - Get Well Physical Therapy Jan-June 2012

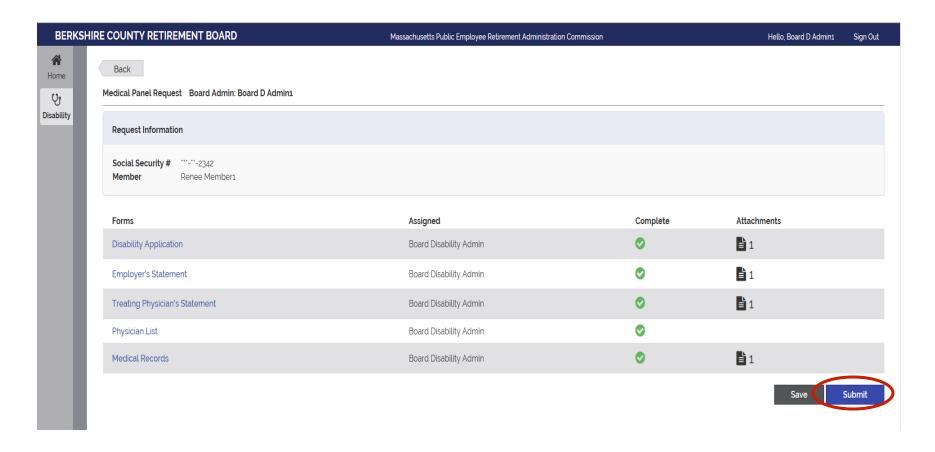




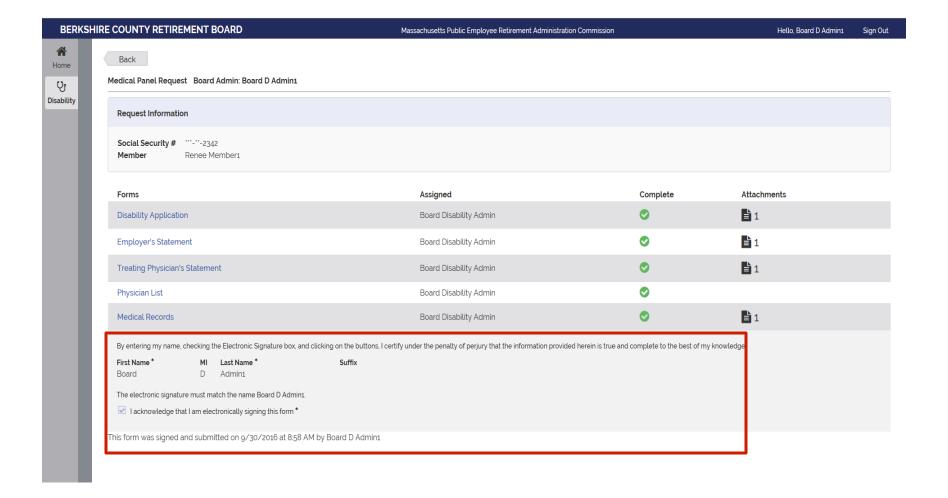
# MP deny/withdraw



#### **Medical Panel**



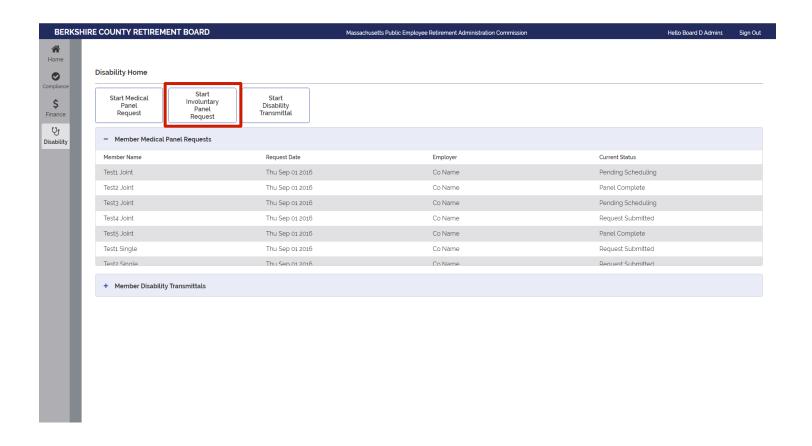
#### **Medical Panel**



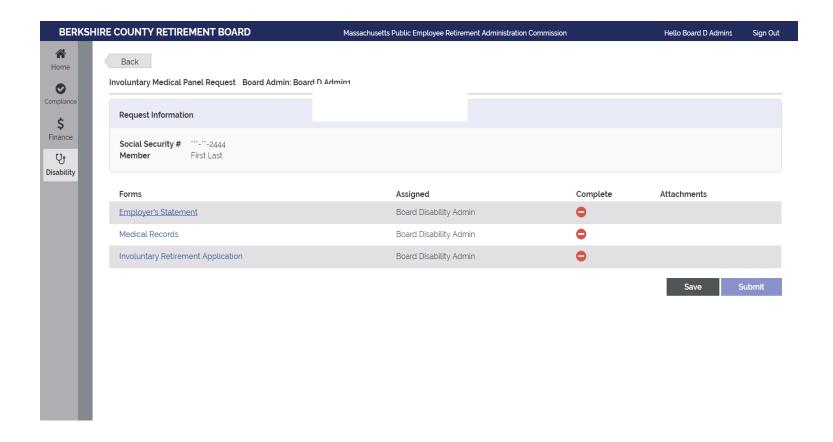
# Involuntary

Same Processing through PROSPER

# Involuntary Panel Request



# **Involuntary Panel Request**

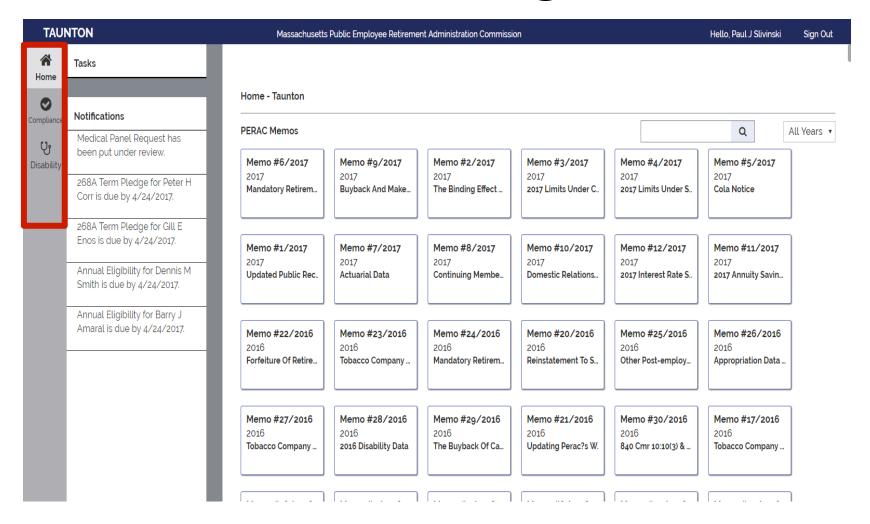


# Navigating

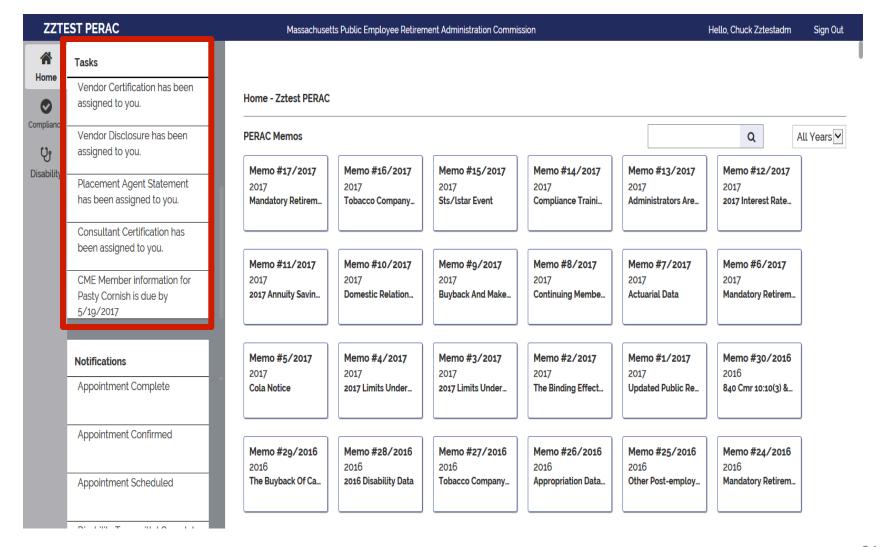
- Where to Go?
- How to Use?
- Managing Files



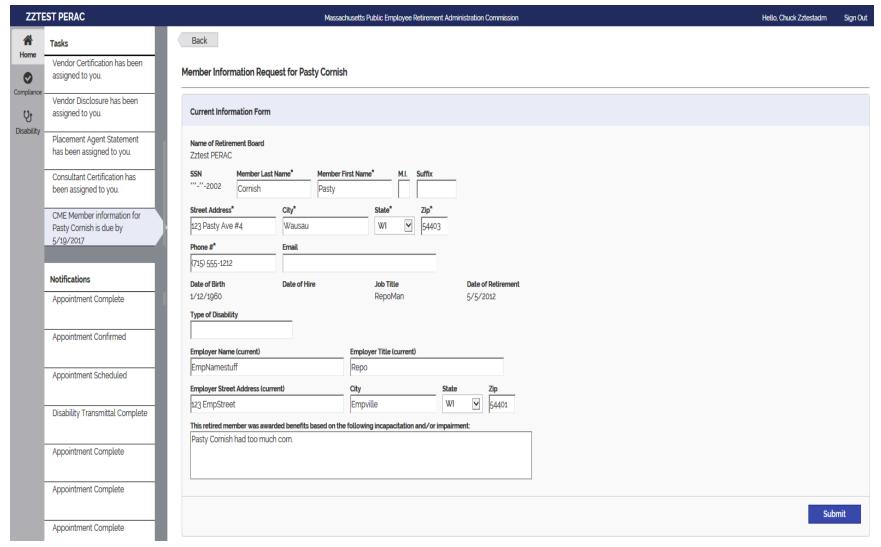
# **Board Home Page-Tabs**



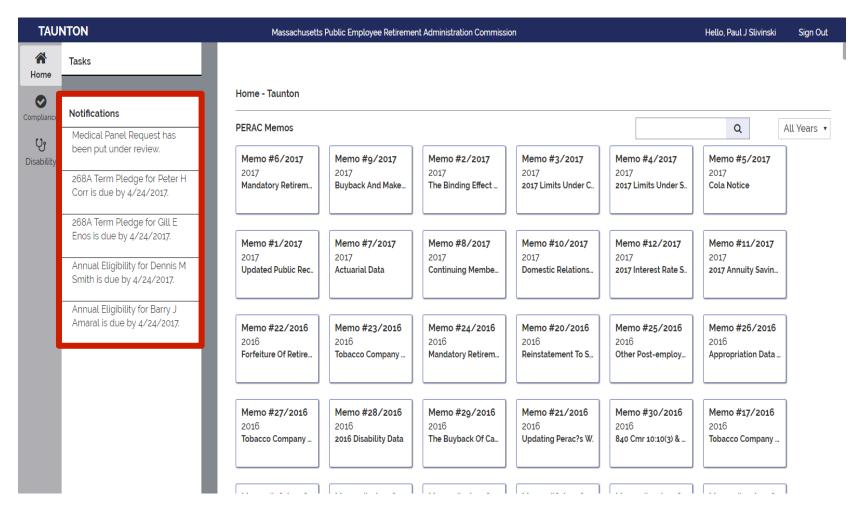
# **Board Home Page-Tasks**



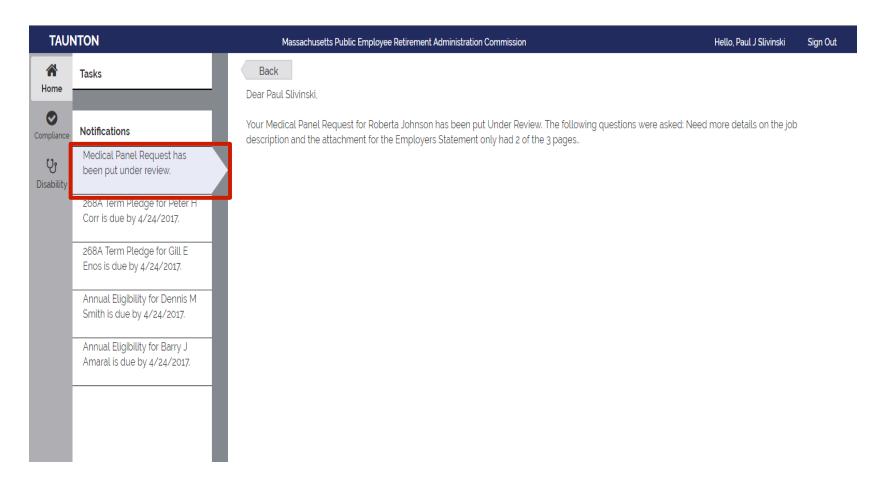
# Board Home page-Task



# **Board Home Page-Notifications**

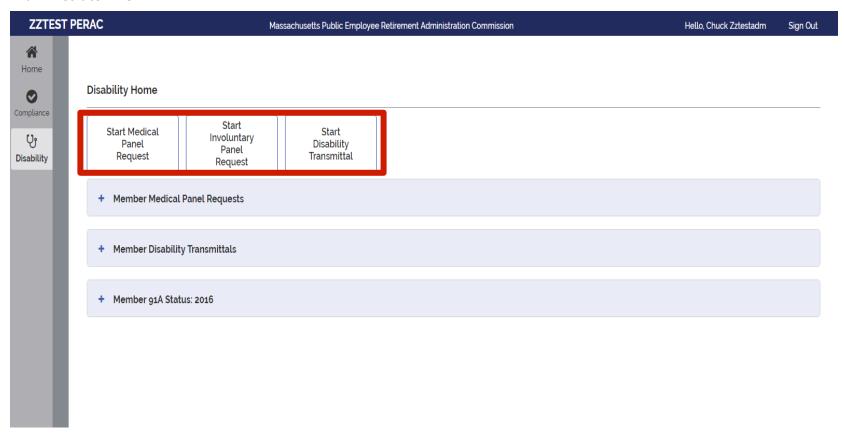


# **Notification Page**

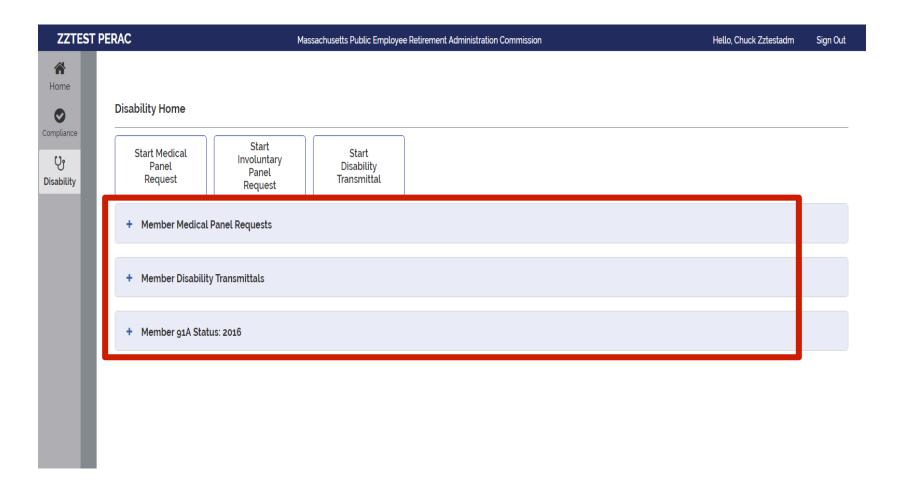


# Disability Home (Navigating)

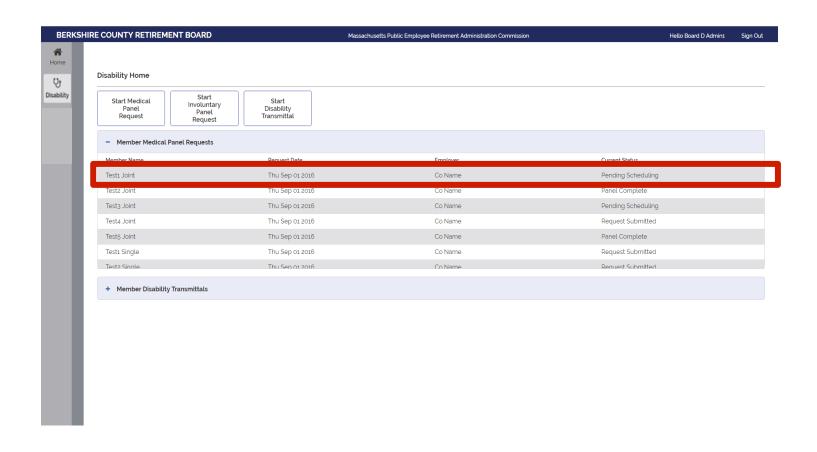
#### **Administrator View**



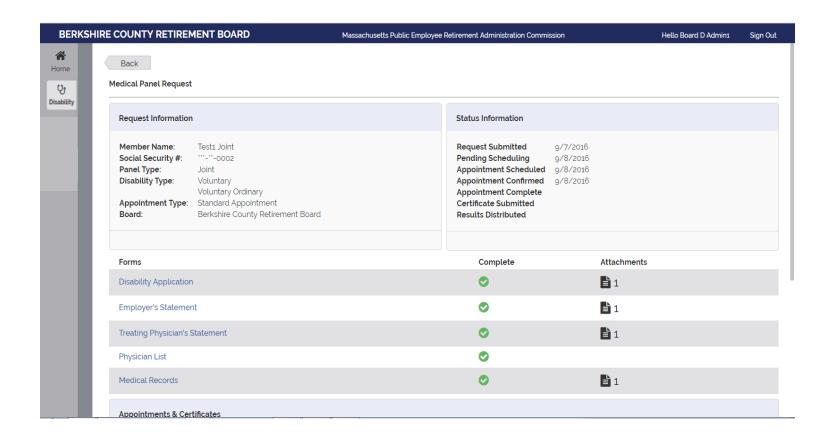
# Disability Home (Navigating)



# Disability Home (Navigating)



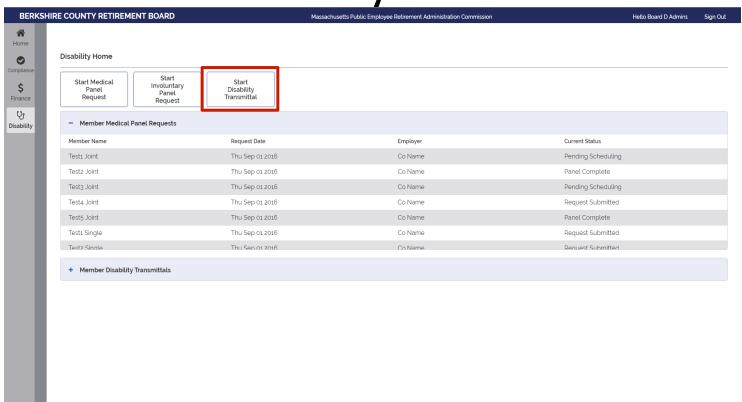
# Medical Panel Page

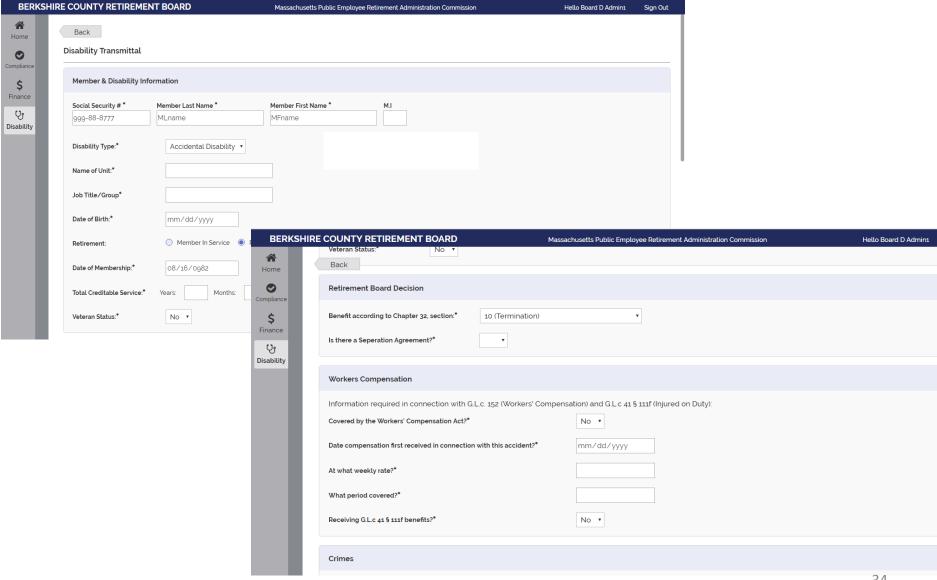


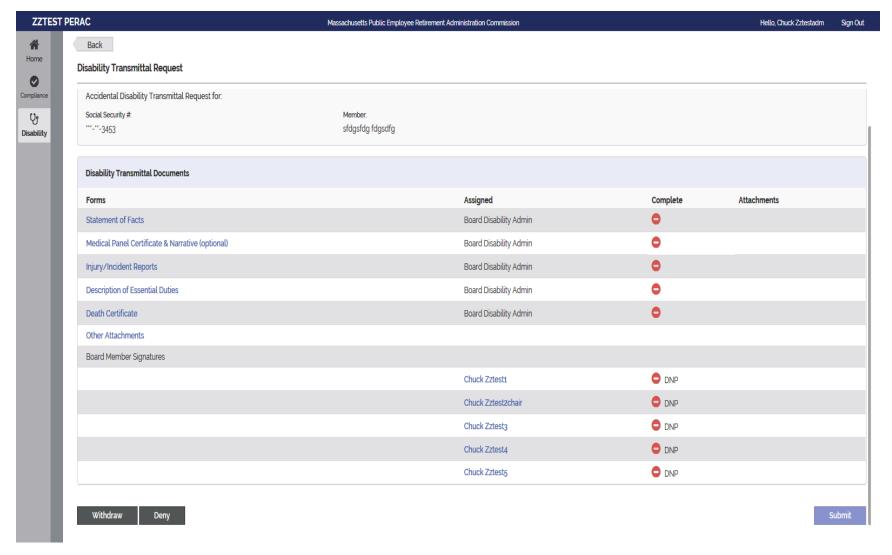
G.L. c. 32, Section 21(1)(d)

 Completely Separate Process from Medical Panel Request

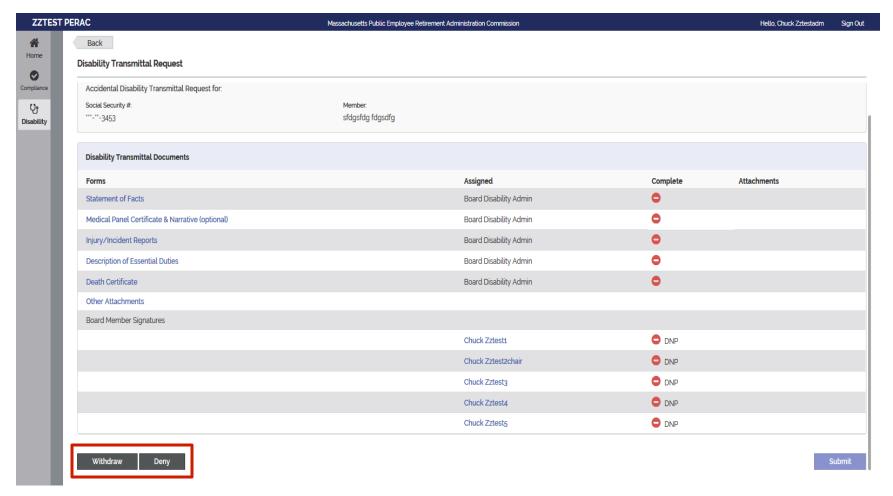
- Disability Transmittal and Prosper
  - Summary Information will appear on the process line
  - Navigating the processing screen and uploading documents exactly the same







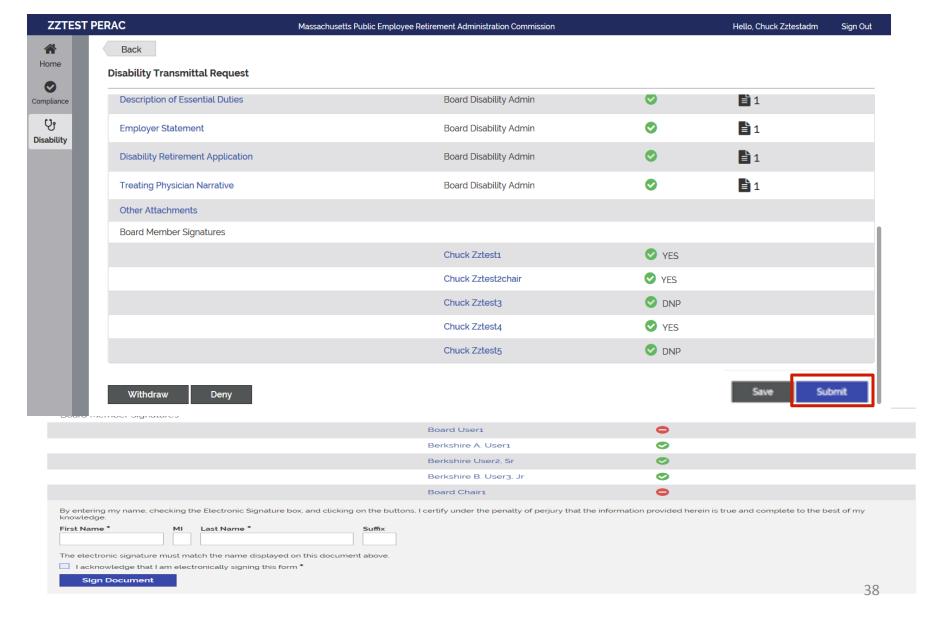
# DT Deny/Withdraw



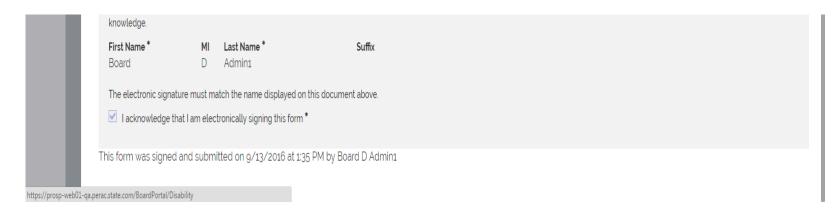
#### Disability Transmittal-Member Signatures



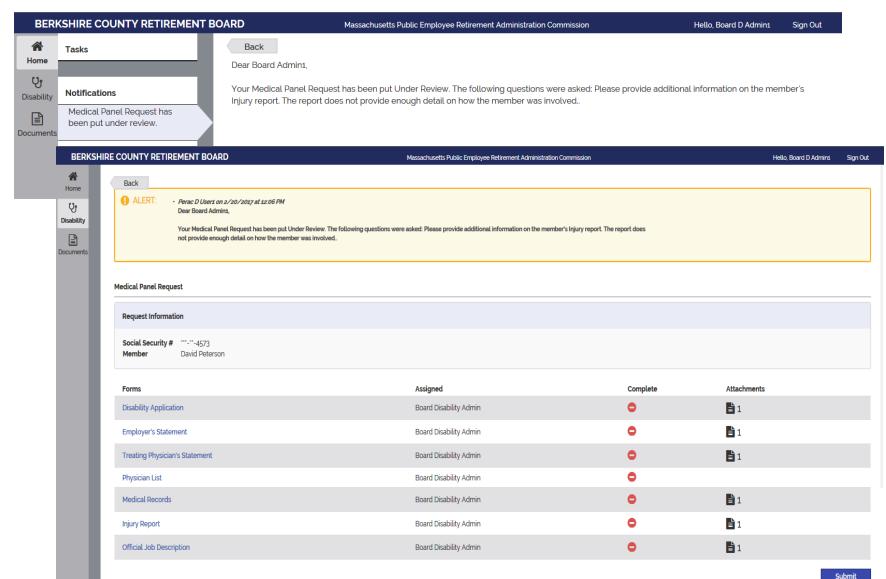
ZZTEST PERAC		Massachusetts Public Employee Retirement Administration Commission Hello, FName516 LName516 Sign Out
Home  Compliance  Disability	Tasks  Your Term Pledge Signature due by 5/18/2017.  Your Eligibility Signature due by 5/18/2017.  Board Member Certification has been assigned to you.	Board: Zztest PERAC Member: James Smith Social Security #: ""-"-3452 Application Type: Application for Disability Transmittal  Board Member Certification  Please indicate whether you approve the Application for Disability Transmittal:*
	Certification for Member Disability Transmittal has been assigned to you.	Yes No Did Not Participate  By entering my name, checking the Electronic Signature box, and clicking on the buttons, I certify under the penalty of perjury that the information provided herein is true and complete to the best of my knowledge.  First Name*  MI  Last Name*  Suffix
	Notifications  Board Member Certification has been assigned to FName516 LName516.  Board Member Certification has been assigned to FName616	The electronic signature must match the name FName516 LName516.  I acknowledge that I am electronically signing this form*  Sign Document







#### **Under Review**



#### Wrap Up

- Role of Retirement Board and PERAC remains the same
- PROSPER is allowing a faster, safer method of communicating throughout the process
- PROSPER provides a management tool for your cases while in process

# Questions?

